

PTC Project Report – September 2024

Date	16-10-24	Project Name	Poverty Truth Ilfracombe	Lead Manager	Andrea Beacham (OND)
Period covering	Aug/Sept 2024	Project Manager	James Lander	Sponsor	Kristian Tomblin (ICB)
RAG status					
	SCOPE: Time / Cost / Quality				
	Governance				
	Learning (Evaluation)				
	Phase 0: Recruit, Prepare & Launch (Community Commissioners)				
	Launch				
	Recruit Community Commissioners				
	Recruitment Civic/Organisational Commissioners				
Oct '24 - Feb '25	Phase 1: Engage & Explore				
Mar '24 - Oct '25	<i>Phase 2: Experiment</i>				
Nov – Dec 2025	<i>Embed phase (incl. Final report / closing event</i>				
Key					
Community Commissioners (CCs); Civic/Organisational Commissioners (C/OC); Poverty Truth Network (PTN); Poverty Truth Commission / Ilfracombe (PTC / PTI)					
Aims & objectives					
Aims					
<ol style="list-style-type: none"> 1. Recruit, prepare and maintain Commissioners 2. Build relationships between Commissioners and those external to the commission to create a shared understanding of poverty and the system. 3. Design and facilitate an inclusive, cross-sector Commission that works collaboratively to bring about positive social change, across multiple ecological levels for those struggling with poverty in Ilfracombe 4. Embed learning within partner organisations to enable system changes that better support those experiencing poverty. Ensure the community voice continues to influence the decision-making process. 					
Learning (evaluation) aims					
Capture the process and impact of the Ilfracombe Poverty Truth Commission (IPTC) to inform policy and practice. We seek to address the following questions:					
<ol style="list-style-type: none"> 1. To what extent does the Poverty Truth Commission process in Ilfracombe create the conditions for meaningful change and what types of change are facilitated (impact) 2. What conditions need to be in place (people, resources and contexts) for people with lived experience of poverty to engage in collaborative work to enable change 					

3. What are the enablers and barriers to collaborating towards meaningful change? (process)

Key deliverables and achievements in reporting period

SCOPE: Time / Cost / Quality

- Cost: on budget
- Time: Commission Oct 2024 - Oct 2025, Embed phase Nov-Jan 2026

Support / Governance

- Devon Mental Health Alliance confirmed continuation of free phone support post session for community commissioners for duration of commission.
- Facilitation team continue to receive ICB supervision and line management via employers (RDUHT / One Ilfracombe)

Learning (Evaluation)

- Application submitted for an Economic and Social Research Council 'impact accelerator fund', will hear back in November 2024
- Ethics application submitted.

Phase 0: Recruit, Prepare & Launch (Community Commissioners)

Recruitment

KPI: 12-15 Community commissioners (CC)

- Currently have 9 with 1 facing housing issues and likely having to relocate
- Still struggling to recruit more CCs despite efforts to talk with partner organisations, social media and local engagement activity.
- Aiming to also increase group diversity (ethnic minorities (currently 0), young people (currently 1) and 65+ (currently 0).

KPI: 12-15 civic/business leaders (CBL)

- Launch event was used as a recruitment tool. Currently following up and hope to confirm Civic/organisational commissioners in Oct 2024 based on Community Commissioner requests.

Launch event

- On September 26th, 2024, Poverty Truth Ilfracombe held a successful launch event at the Landmark theatre in Ilfracombe.
- 12 people experiencing poverty in Ilfracombe (Community Commissioners) shared their testimonies
- 30+ Civic/organisational leaders attended, listened and reflected upon the testimonies and the commission process of slowing down to create shared understanding before jumping to problem solving.
- North Devon Moving Image captured event on video (currently being edited)
- Feedback included our Community Commissioners feeling heard and Civic/organisational leaders grateful for the chance to hear directly from those most affected in our locality.
- We would like to say a massive Thank You to all staff, volunteers and Community Commissioners that have worked tirelessly over the last six months to prepare for the launch.

Full Commission phase 1: Engage & Explore (Oct 2024- Feb 2025)

<ul style="list-style-type: none"> Once all commissioners have been confirmed the Commission will meet monthly for the first 5 months (after this we will move to every 2 weeks to allow working groups to meet regularly) Confirming dates & venue for monthly Commission Facilitation support group will meet regularly to inform session planning 			
Key deliverables and achievements planned in next reporting period (Aug 2024)			
Support/Governance: Facilitation support group in place			
Evaluation: Learning framework development			
Recruitment: secure further 4-7 CCs and 12-15 CBLs			
Full Commission: All dates & venue shared with all commissioners.			
Key risks and issues and mitigations in place (see risk & issues log for further information and responses)			
Issues		Mitigations, prioritisation & Recommendations	
CC recruitment not meeting KPI (12-15)		<p>Mitigation</p> <ul style="list-style-type: none"> Continue recruitment efforts <p>Recommendation (escalation) One Northern Devon and ICB partners directly support recruitment and speak with potential CCs on behalf of Poverty Truth Ilfracombe</p> <ul style="list-style-type: none"> Need support to recruit up to 7 more CCs Ideally commissioners under 24's, 70+ and minority ethnic but open to all Require staff to have a conversation with potential CCs and forward contact details to james.lander2@nhs.net (James can present to your staff to support them) 	
Risks		Mitigations in place/ planned	
Reduced evaluation support if additional funding not secured		<p>Prioritisation</p> <ul style="list-style-type: none"> Submitted funding proposal & ethics application <p>Mitigation</p> <ul style="list-style-type: none"> Devon Communities Foundation and Exeter University collaboration will offer scaled back learning/evaluation based on funding secured 	
Key deliverable milestones		Date required	Date completed
Create learning & evaluation framework		Oct 2024	Started
Recruit 12-15 lived experience / civic & business leaders		Oct 2024	At risk
Launch event		26-9-24	Complete

Commissioners have shared understanding of lived experience of poverty / the system	20-12-24		Not due
Commission has agreed shared values, priorities	30-2-25		Not due
Task groups co-design solutions	30-08-25		Not due
Embed phase	30-11-25		Not due
Closing event	30-11-25		Not due

Feedback from Board

To be completed by Lead manager - incl. Escalation points and recommendations

Feedback from Steering group

To be completed by Project manager - incl. Escalation points and recommendations